VISHWAVIDYALAYA ENGINEERING COLLEGE LAKHANPUR

# MINUTES OF
# 4th MEETING OF BOARD OF GOVERNORS
# FOR TEQIP-III PROJECT
# HELD ON
# 28TH February 2019

VENUE- PRINCIPAL'S OFFICE, VISHWAVIDYALAYA ENGINEERING COLLEGE LAKHANPUR

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Minutes of the 4th Meeting of Board of Governors, Vishwavidyalaya Engineering College Lakhanpur held on 28th February 2019 at Principal's office ,Vishwavidyalaya Engineering College, Lakhanpur.

Members present : on 28th February 2019

1) Dr. Subhash Chandra Sharma(Chairman)
2) Dr. M.M.Ranga (Member)
3) Dr. S. K. Singhai (Member)
4) Dr. R. K. Sahu (Member)
5) Dr. H. Chandra (Member)

## MINUTES OF MEETING (AGENDA)

- AGENDA 1: Ph.D fees Reimbursement for Faculties of VEC : Permissible if it was a part of IDP if the prior approval was taken by competent authority, for NITs, IITs and Government Universities, else permission can be taken by SPIU.

- AGENDA 2: To follow up Academic Calendar: Institute has to work dedicatedly for this.

- AGENDA 3: Twining Activities: Institute summarised BOG about activities done so far.

- AGENDA 4: Start-up Activities, Institute summarised BOG about activities done so far mainly,

    1) Start-up activities the student put before the BoG member four student are selected by AIC@36Inc for the seed money of 20,000/- each student. Activity can be taken as per rules.

- AGENDA 5: R&D Activities. Institute summarised BOG about activities done so far, to which BOG proposed that

    1) A separate portal for the research paper published by the faculty member should by followed.

- AGENDA 6: Career Guidance Counselling (Employability & GATE Training) , Institute summarised BOG about activities done so far, to which BOG proposed that

    1) BoG member suggested that for Gate & employability classes should not hamper the regular classes.
    2) BoG suggested for the bio-metric attendance of the student and faculty. It is also suggested that trainers should be NPIU approved.
    3) Assessment of student should be taken by the institute before and after the training, so that institute will be able to assess impact of training.

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- AGENDA7: NBA related progress, Institute summarised BOG about activities done so far.

- AGENDA 8: Google Feed back form for assessment of Faculties by Students, Institute summarised BOG about activities done so far, to which BOG proposed that

  1) Feedback of the student by the institute through Google form should be taken. Necessary actions based on feedback should be taken.
  2) BoG members also suggested that there should be separate Google form for parents, employers, alumni, employee etc.

- AGENDA 9: Office Assistant salary of TEQIP-III: According to collector rate, the payments can be made as per rules.

- AGENDA 10: Other matters and activities discussion by the permission of Honble Chairman

  1) Two national conference proposals are put forwarded before the BoG member for permission.
  2) Subject domain training should be provided to the faculty member.
  3) Those faculty members who did not attend any type of training should be sent for training on priority.
  4) Faculty members should be promoted under CAS.
  5) Trainings conducted by NIT & IIT's should only be entertained.
  6) Institute must start documentation as per requirement of NBA.
  7) Institute failed to submit 100% action Taken Report of earlier BOG Meetings, it should be taken seriously.

Dr. Subhash Chandra Sharma(Chairman) 28/02/19

Dr. M.M. Ranga (Member)

Dr. S. K. Singhai (Member)

Dr. R. K. Sahu (Member)

Dr. H. Chandra (Member)

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